

Minutes of the Meeting of St Hilary Parish Neighbourhood Planning Steering Group held on 20th September 2023.

Present: Martin Searle (MS), Geoff Williamson (GW), Roy King (RK), Mike Ryan (MR)

1. Apologies: Denis Reed
2. Minutes of the Meeting of 30 August 2023: – Approved
3. Matters Arising from the Minutes:
 - Item 3 – MR had previously updated the Footpath Policy with the agree revised wording
 - Item 3 – The Parish Council had agreed to fund a copy of Acrobat Professional for one year
 - Item 5 – MR had updated the Equality Statement as agreed
 - Item 6 – RK agreed to drop the suggested two amendments to the Residents' Comments Responses
 - Item 7 – The American spelling of "Stories" in Policy 6b(i) has been corrected to "Storeys"
4. NDP – Submission Version:

It was agreed to by 3 votes to 1 to adopt the term "Development Boundary" instead of "Settlement Boundary" following further advice from Cornwall Council. While the revised term was already in place in the main plan body given a previous decision it had yet to be updated in the appendices. GW has changed the Relubbus Conservation Area Boundary colour and parish labels in the main plan body as agreed following MR's meeting with Cllr Stephen Murley. GW has added the South West Coast Path description to the two footpath maps under Policy 6a. GW has added the Crime Policy to the Design Guide as suggested by Cornwall Council but we still needed to remove it from Policy 7a. GW agreed to put our emerging local list of heritage assets on the Parish Council Website and to add Lower Colenso Farmyard and the Post Box at Prussia Cove on the South West Coast Path. The meeting strongly welcomed MS's offer to provide a photograph of him as a small child posting a letter in the box.
5. Consultation Statement:

The meeting thanked GW for assembling this extensive document. He agreed to send a copy to MR for proof reading. GW said that although we had a copy of the CRCC analysis he had been unable to find a copy of the original Consultation Questionnaire from 2017. MR agreed to investigate.
6. Basic Conditions Statement:

MR agreed to change the dates on the first page to 2023-2030 and the environmental sustainability rating of affordable housing from sustainable to neutral. He also would add in the Equality Statement as Appendix E.
7. Any Other Business:

MR agreed to submit the Plan including the eight appendices, the Consultation Statement and the Basic Conditions Statement to the October meeting of the parish council for approval.
8. Date of the Next Steering Group Meeting: Wednesday 18th October 2023 at 14:00 in the OSR.