

Minutes of the St Hilary Parish Neighbourhood Planning Steering Group held on 28/06/23

Present: Martin Searle (MS); Geoff Williamson (GW); Denis Reed (DR); Mike Ryan (MR)

1. Apologies: Roy King; William Searle
2. Minutes of the Meeting of 23/05/23: Approved
3. Matters Arising from the Minutes:

Item 6 – the meeting had been scheduled for 14/06/23 but was postponed to 28/06/23 to allow for feedback from the draft plan drop-in sessions on 20th and 21st June.

Item 5 – MR said that he had put the bulk mail-out to residents in the 17:00 post on 23/05/23 as intended to ensure that the recipients received at least six weeks notice.

The five Gears Lane were sent out by 30/05/23 and the email messages by 02/06/23 again ensuring at least six weeks' notice for reply. Down Your Way notices were being entered in the Cornishman on a weekly basis.

4. Ownership of Badcock Green

It was agreed that given the uncertainty regarding a possible interest of Cornwall Council we would accept the agreement of the parish council to support it as an open green space as an adequate notification of our proposal.

5. Pre-Submission Consultation

5.1 Feedback from Drop-in Sessions - MR said eight people had attended and the response had been very positive. The main interest centred around settlement boundaries, the resolution of the maps which had been reduced on the website to facilitate downloading and building in the open countryside.

5.2 Response from Informal Feedback:

- MS agreed to contact Mark Dunstan regarding the sports field and the open space policy with a view to obtaining a verifiable contact and response such as by email
- MR had addressed concerns expressed about Halamanning not being given a settlement boundary to the parish council and had subsequently sent detailed replies both to the parish council and to Councillor Rule to forward to Simon Adkins who had been raising the issue in a hostile manner on social media despite the previous agreed reassurances we had given him

5.3 Responses so far on Feedback Forms - GW said that there had been 13 on-line and 8 paper responses including one anonymous.

6. Preparation of Documentation Required (Regulation 15) for Plan Submission

6.1 NDP Map and Designation – completed and in place.

6.2 Proposed NDP – MR said that there was a limit of 10 MB for individual documents on the Cornwall Council Website and they needed to have an accessible resolution for screen readers. Michaela Pollard of the NDP team had sent us a note on how to create an accessible document.

6.3 Consultation Statement – MS agreed to start work on this.

6.4 Basic Conditions Statement:

- Equality Statement – it was agreed to reconsider the draft provided by MR at a future date
- Conformity with the CLP and the NPPF – MR agreed to work on this

6.5 Environmental Reports: The SEA/HRA assessments were in place.

7. Date and Time of the Next Meeting: Wednesday 19 July at 14:00 in the OSR