

Minutes of the St Hilary Parish Neighbourhood Planning Steering Group Held on 23/05/23

Present: Martin Searle (MS); Peter Tunstall-Behrens (PB); Denis Reed (DR); Geoff Williamson (GW); Mike Ryan (MR)

1. Apologies: William Searle; Roy King; Jane Howells
2. Minutes of the Meeting of 10 May 2023: These were approved
3. Matters Arising from the Minutes: There were none
4. Finalising the Preparations for the Pre-submission Consultation:
 - 4.1 Letter, Leaflet and Feedback Forms: following the subscription to SurveyMonkey the on-line form is running well with no issues so we are ready to go live; the letter has been printed
 - 4.2 Notification Letters to Statutory Consultees and Other Interested Parties: It was agreed to add the reference "The Neighbourhood Planning (General) Regulations 2012 and to amalgamate the community and voluntary group with the statutory
 - 4.3 Publicity: Letters and Messages for the website, local Facebook page and the Cornishman as well as posters for four noticeboards had been done
 - 4.4 Printing of 10 Copies of the Pre-submission Draft Plan: completed at a cost of £99.98
 - 4.5 Parish Council Website NDP and Pre-consultation Page: Complete apart from the insertion of the letter mentioned in 4.3
5. Any Other Business:

It was confirmed that the plan, if made, would run until 2030 in line with the Cornwall Local Plan. It was suggested that we could provide a series of messages to the Cornishman perhaps advertising the drop-in surgery for our next one. At the end of the consultation period there would be a need to write a consultation statement giving our responses to grouped summaries of responses. MR said he would put the letters to the local residents in the 17:00 post
6. Date of the Next Meeting: Wednesday 14th June at 14:00