

Minutes of the St Hilary Parish Neighbourhood Planning Steering Group Meeting held on 29 March 2023

Present:

Matin Searle (MS); Peter Tunstall Behrens (PB); Geoff Williamson (GW); Jane Howells (JH); Denis Reed (DR), Mike Ryan (MR)

1. Apologies: Roy King (RK)
2. Minutes of the Meeting of 10 February and 22 March 2023:
Item 3 – GW pointed out that the grant funding was from Groundworks and not Cornwall Council.
With this amendment the minutes were approved
3. Matters Arising:
GW pointed out that we might have to mail some stakeholders in addition to residences if they had no access to email
4. Review and Ratify the Pre-submission Draft Plan sent to the Parish Council:

This was agreed – JH proposing and DR seconding. MR said that if we had any further ideas we could raise them through the Article 14 consultation
5. Review and Approve the Draft Equality and Diversity Statement:

JH said that we needed to consider the impact of the plan on the needs of young people and provide more detailed explanation for our judgments even though we were asked to keep it brief. It was agreed that this document could be kept open for further review in order to ensure a thorough and clearly justified response
6. Responses to Consultations with the Owners of the Proposed Local Green Spaces:

PB had circulated St Aubyns' response to his email about our plans to include Friendship Woods. This indicated that although they saw little likelihood of wanting to develop the area with say a car park and tea shop they wanted to keep their options open. A similar response had been received by MS from the Cricket Club. It was agreed to thank them for their responses and to say that they would be able to comment further under the Article 14 consultation where we would take any concerns they might still have into account given that the plan only opposes harmful development in or close to open green spaces
7. Organisation of the Regulation 14 Public Consultation on the Pre-submission of the NDP:

It was agreed to include the design guide up to page 28 as appendix 4 in the NDP. The design guide checklist which follows on pages 29-40 will be removed to a separate spot on the website. As the two printed copies for the parish council meeting included the checklist MR would inform the councillors that the 10 printed copies for the public consultation would not include it. It was agreed that the checklist was not an integral part of the plan, but an aid to completing a successful application so would better be placed elsewhere. Following approval by the parish council GW would place the draft plan on the parish website. The parish council would be asked for £200 to cover the cost of the 10 hard copies and once this was confirmed GW would send a copy of the plan including the design guide but excluding the design checklist as above as a PDF to the printers for printing, binding and covering once he had further improved the resolution of the maps, diagrams and photos. GW would also produce the materials following approval by the steering group for the mail-out for which he had already sent an invoice to JH. We would then need an envelope stuffing and stamping session
8. Date and time of the Next Meeting: Wednesday 5 April 2023 at 14:30 in the OSR