

Minutes of the St Hilary Parish Neighbourhood Planning Steering Group Meeting held on 10th February and 22nd March 2023

Present:

Matin Searle (MS); Peter Tunstall Behrens (PB); Geoff Williamson (GW); Jane Howells (JH); Denis Reed (DR), Mike Ryan (MR)

Apologies: Roy King (RK)

1. Minutes of the Meeting of 20th July 2022:
These were agreed.
2. SEA/HRA Screening Report:
MR reported that Cornwall Council had, after consultations with outside bodies including the Environment Agency, Natural England and Historic England that the scale of development envisaged in our plan would not require it to be screened.
3. Funding:
JH reported that our request to Groundworks for the remaining £1000 of potential grant had been successful.
4. Feedback on the Draft NDP from the Informal Review by Cornwall Council:
The planners said that our draft plan was “comprehensive and well-evidenced”. However, they made an extensive list of detailed suggestions relating to conformity or duplication with higher level plans or clarification.
5. Preparation of the Draft NDP for Article 14 Submission:
The steering group began to work on preparing the draft NDP for parish council approval to go ahead for Article 14 local community submission. This involved making amendments to address all of the many comments made by the council planners in the informal feedback, to consider the draft plan in terms of equality and diversity and its conformity with the NPPF and Cornwall Local Plan. This involved a great deal of detailed discussion which continued into subsequent workshops on 14/02/23, 20/02/23, 28/02/23, 08/03/23 and 15/03/23. The Steering Group then met formally on 22/03/23 to continue the agenda of the 10/02/23. Those present were: MS, GW, JH, DR, RK and MR.
6. Approval of the Draft NDP for Submission to the Parish Council:
The steering group after further discussion agreed the draft plan subject to a further amendment requiring an insertion of a reference to the Framework Convention for the Cornish National Minority in policy 3a with the addition of supporting information.
7. Preparation of the Pre-submission Consultation:
DR reported that the parish clerk had purchased the stamps required for the planned mail-outs to all residences in the parish. GW said that we would also need to consult via email various stakeholders including local businesses and landowners, Historic England, Natural England, the Environment Agency, South-West Water, the World Heritage Site and AONB Management Teams, neighbouring parishes, our local Cornwall councillor and St Hilary School. Our mail-out would include an introductory letter and a qualitative questionnaire (excluding yes or no responses) which could be completed on-line through the parish

website or on the paper questionnaire provided and sending it to the parish clerk. Publicity could be amplified by social media and placing an advertisement in The View. GW said it will be important to follow carefully Cornwall Council guidance on pre-submission consultation as this will be scrutinised by the external assessor and we have to get it right or the plan will fail.

In order to ensure that all residents have an opportunity to examine the draft plan it was agreed that following approval by the parish council we would purchase 10 printed and bound copies of both the plan and the design guide. It was suggested that 5 of these could be left with the parish clerk to be lent out on a short-term basis and the remainder placed in the church (2), the school (1), the cricket club (1), the Wayfarers (1) for reference on-site only. GW would also print a further two copies for the next parish council meeting as a reference for them when discussing whether to submit the draft plan for Article 14 local consultation. GW also offered to provide 10 booklet copies of the draft plan policies to be given out to parish councillors at that meeting which steering group members supported.

8. Date and Time of the Next Meeting
Wednesday 29th March in the Old School Room.