

Minutes of the St Hilary Parish Neighbourhood Planning Steering Group Meeting held on 23 March 2022

Present: Martin Searle (MS); Peter Tunstall Behrens (PB); Geoff Williamson (GW); Jane Howells (JH); Denis Reed (DR); Mike Ryan (MR)

1. Minutes of the Meeting of 23 February 2022

Proposed DR and seconded GW - approved unanimously

2. Matters Arising

Item 2.2.4 - JH reported that neighbourhood planning support funds would be available again this coming April and that there was a further £1000 that could now be claimed. Given the sums already owed to steering group members and the costs of the local consultation it was felt that we would not have enough to hire a review consultant. We might need to request further funding from the parish council in any case

Item 5 – GW reported that the final LLCA had been uploaded to the parish council website

3. Review Work on Evidence Base Documents

MR reported that he had edited and proof-read all of the evidence documents. There was a need for referencing in a few places which he would indicate and send to the respective authors for resolution. It was agreed to keep the inconsistencies in font, text size and columns between the documents. However, the actual plan would need consistency and suggestions were made as to preferred fonts and text size. Ariel 11 or Calibri 11/12 were popular suggestions. The current draft plan document text was Calibri 11.

GW had earlier emailed five reports on the main public consultation events and surveys undertaken from 2018 for review and it was agreed to upload these to the evidence base

4. Review Work on Draft St Hilary Neighbourhood Development Plan Document

GW reported that he had made Appendix One a document with all the maps - 38 in total. Each map would take a whole A4 page to give the necessary detail missing from the corresponding thumbnail maps in the main plan. There was also a need to add links in the main text to the appendices. MR reported that he had started to edit and proofread the main plan document

5. Any Other Business

GW advised all committee members to research consultation statements

6. Date and Time of the Next Meeting

Wednesday 20th April at 14:00 in the Old School Room