

ST HILARY PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held at the Old Schoolroom, St Hilary on 25th February 2018.

Meeting opened at 19:05

ATTENDANCE: Cllr P Behrens, Cllr J Howells, Cllr M Searle (Chairman), Cllr D Reed, A Kidd, B Carling, M Ryan, D Ball, C Conboye.

APOLOGIES: K Allerfeldt, S Collins, R Calfe

Chairman's Report: Meeting with Sarah Furley has been booked for the 23rd March 2018 at St Johns Hall Penzance at 10:00 to discuss the NDP.

Minutes of last meeting.

The minutes of the last meeting did not include the agreement of the Steering Group to engage James Evans and Kath Statham to carry out professional services for the NDP.

Terms of Reference:

Copies of the Terms of Reference for the steering group were given out and Cllr Behrens read through them. Meetings of the Steering Group would be held monthly on Wednesday evenings at 7:00pm at The Old Schoolroom. It was agreed that there would be a quorum of four and three clear days' notice of meetings given. The Steering Group would consist of a maximum of 15 members possibly covering most social and occupational areas.

Communication:

Ways to communicate with the parish were discussed and permanent exhibits in the church and Rosudgeon Social Club pending permission being granted. A single unique poster that would depict the parish and the Neighbourhood Plan was agreed upon and will be printed professionally which can be handed out and laminated for notice boards. Social media and Web site should be used and updated. Cllr Howells will draft a communication strategy.

This was proposed by Cllr Behrens and seconded by C Conboye.

Meeting of March 7th at The Social Club

James Hardy and Sue Nichols will be there to give a presentation explaining the NDP. Kath Statham will give a presentation on Local Landscape Character Assessment and provide material to be displayed, display boards have been arranged for our use from Cornwall Council. Maps will be displayed for parishioners to highlight areas of interest and places of historical value. Will need early access to the Social Club for setting up displays.

AOB

Cllr Howell gave feedback sheets and asked for any information on special landscape features as AONB, landmarks, historical buildings, woodlands and hedgerows that can be passed to Kath Statham for the LLCA.

The results of the Community survey should be circulated to members of the steering group.

Cllr Behrens asked members of the steering group to write a short article of themselves giving who they are, what is their occupation, where they live and what part of the community they fit in and Email it to Denis Reed.

C Conboye would be willing to review Parish Council website if required.

A Kidd suggested that action groups could be set up for people to target specific tasks.

Next meeting is 7:00 pm Wednesday 14th March 2018 at The Old Schoolroom.

Meeting closed at 8:50 pm